

**Springdale Park Elementary School**  
**PTO Board Meeting**  
**Date**

	<b>SPARK PTO BOARD MEETING MINUTES 11/9/2016</b>
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<b>Board Members</b> (Present represented by X)
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X	Mr. Terry Harness, Principal
	Dr. Dawn Stoner, Assistant Principal
X	Jennifer Lockwood, Teacher Representative
X	Mary Thurman, Teacher Representative
X	Jeff Anderson, Co-President via phone in
X	Karin Greeson, Co-President
X	Catherine Lewis, Vice President
X	Carla Lee, Secretary
X	Susan Lin, Treasurer
X	Traci Sinitiere, Director - Communications
X	Brooke Talley, Director – Community Outreach
X	Steve Gregg, Director - Operations
X	Suzanne Macpherson, Director - Fundraising
X	Emily Heberlein, Director - Enrichment

<b>Others Present</b>
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<b>Proceedings</b>
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1.	<b>Call to Order</b> was at 6:37 PM by Karin Greeson
2.	<b>Follow up from last meeting:</b> <ul style="list-style-type: none"> <li>PTO 10/18/16 Meeting Minutes entered into record.</li> <li><b>MOTION</b> Karin Greeson motioned to approve <ul style="list-style-type: none"> <li>Susan Lin seconds, all present in favor.</li> </ul> </li> </ul>

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3.	<p><b>2016-17 BUDGET</b></p> <ul style="list-style-type: none"><li>• Presented by Karin Greeson, Jeff Anderson and Susan Lin</li><li>• They noted there is a big difference between last years budget and this years and that that is on purpose in keeping with the present purpose of the PTO.<ul style="list-style-type: none"><li>- Lowered fundraising goal and less overall fundraising</li><li>- Must meet the needs of the school as laid out by the GO Team (below)<ul style="list-style-type: none"><li>- <u>Academic Program</u>: Increase rigor and relevance, increase student involvement in goal setting, improve utilization of common assessments at each grade level, improve and protect classroom time (esp utilizing master schedule).</li><li>- <u>Talent Management</u>: Improve use of differentiation strategies through content, process, product and learning environment</li><li>- <u>Systems &amp; Resources</u>: Improve the implementation of processes and resource allocation to better align with strategic goals</li><li>- <u>Culture</u>: Increase school presence within community, improve the social, emotional and physical wellbeing of Spark students (SEL), Increase opportunities for parents to learn strategies.</li></ul></li></ul></li><li>• Revenue<ul style="list-style-type: none"><li>- Keeping Spark after Dark conservative due to it falling late in the school year.<ul style="list-style-type: none"><li>- Suzanne proposes to spend more money to make the event more sustainable and keep it from becoming “a full time job” for volunteer parents.</li></ul></li><li>- Fun Run- not holding the Fun Run<ul style="list-style-type: none"><li>- Money we may (or may not) receive from lawsuit will go into reserves.</li></ul></li><li>- Reserves-will not hold reserves party this year.</li></ul></li><li>• Expenses<ul style="list-style-type: none"><li>- APS did not fund the Media Center this year due to a glitch, so PTO will invest \$15,000 in the media center for 2016-17<ul style="list-style-type: none"><li>- Will not come from reserves because books are consumable resource and therefore not eligible as a capital resource.</li></ul></li><li>- Increases in STEAM Week, though largely from High Touch High Tech which was in a different ‘bucket’ last year.</li><li>- Website redesign-one time expense</li><li>- Awning for garden-may be paid for by alternate funding such as grants, but in budget because we can’t count on it.</li><li>- Possible addition for Health and Wellness, as well as check to Nurse Carr for additional supplies (vs. just band aids)</li><li>- Reserves-discussion on how much to protect it. Projected 226.5k at the end of the 2016-17 year (after \$10,000 adjustment for additional Spark after Dark fundraising goal).<ul style="list-style-type: none"><li>- \$10,000 of reserves spent last year.</li></ul></li><li>- Spark after Dark<ul style="list-style-type: none"><li>- increase expense to \$20,000 to include fee for location, professional auctioneer, catering, DJ.</li><li>- increase budget net income to \$65,000 (down from last years net income, up from first 2016-17 budget).</li><li>- Add a line item for “gifts in kind.”</li></ul></li></ul></li><li>• Need to account for gifts in kind in general to maintain “true budget.”</li><li>• PTO chose to cut 5th Grade Committee line item because they have their own funds available.</li></ul>
4	<ul style="list-style-type: none"><li>• See Budget Overview for details</li></ul>
5	<p><b>Decision Items</b></p> <ul style="list-style-type: none"><li>- NONE</li></ul>

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	Upcoming Dates November 11 - Fall Luncheon November 14 - Co-President's Coffee November 17 - School Tour November 21-25 -Thanksgiving Break December 1 - Principal's Coffee December 2 - Afterschool Clubs end December 2 - Skate Night December 9 - Sparket December 12 - Co President's Coffee Dec 19-Jan 3 - Winter Break
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7	Meeting Adjourned at	8:54 PM	by KARIN GREESON
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